

TMCS Remote Access Instructions

Disclaimer

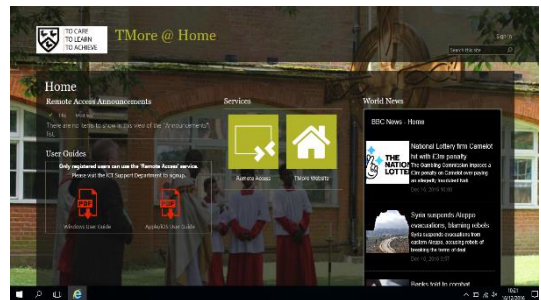
- Do NOT use Google Chrome to access the system – this is unsupported.
- Do NOT save anything to the remote computer C: drive – it will be reset when you logoff.
- Any software changes or programs you install on the remote system will be wiped at logoff.
- All TMCS network use & access policies apply.
- The remote session will timeout after 15 minutes of inactivity & disconnect after 30 minutes of inactivity.
- You **MUST LOG OFF** when you finish working.

To connect to the TMCS Remote Access system carry out the following steps.

1. Using Internet Explorer from your home computer go to the website

www.tmoreathome.com

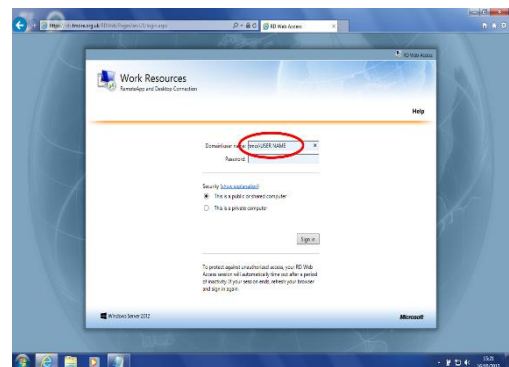
2. Click on the Remote Access icon link.



3. At the login page enter your school network user name & password in the format **tmcs\username** then click Sign-In.

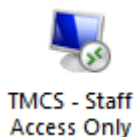
Note – tmcs must be entered before your username;

E.g. **tmcs\myusername**

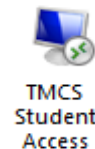


4. Once logged in, click on the Staff or Student icon on the left of the screen.

TMCS Staff Access



TMCS Student Access

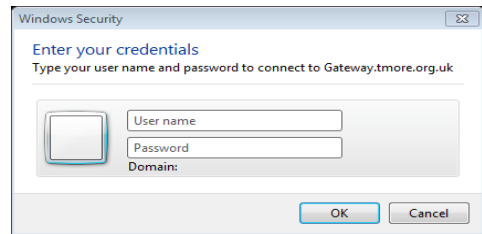


Do **NOT** use any other icon.

5. A grey Remote Desktop Connection dialogue box will appear, click connect.

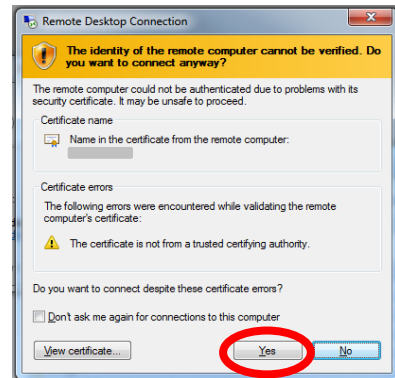


6. You maybe prompted a second time to enter your school network username & password, in the format **tmcs\username** – Click on “*Use another account*” to enter your full details if needed.



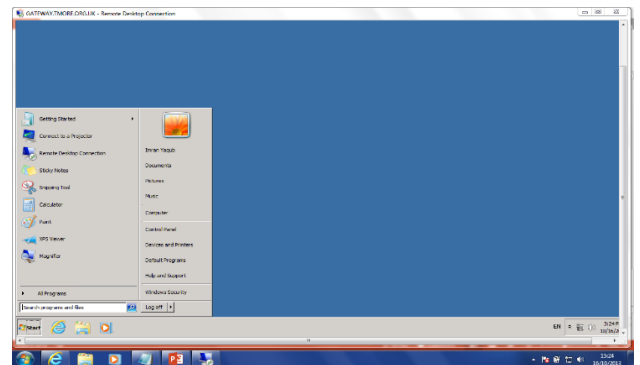
7. If a **Yellow** certificate warning appears, click **Yes** to connect.

If any other pop-ups / controls relating to remote access appear asking to be run – allow them to run.



8. You should finally be connected to a remote computer. This will allow you to work as if you are using a computer at school. All the same programs are installed.

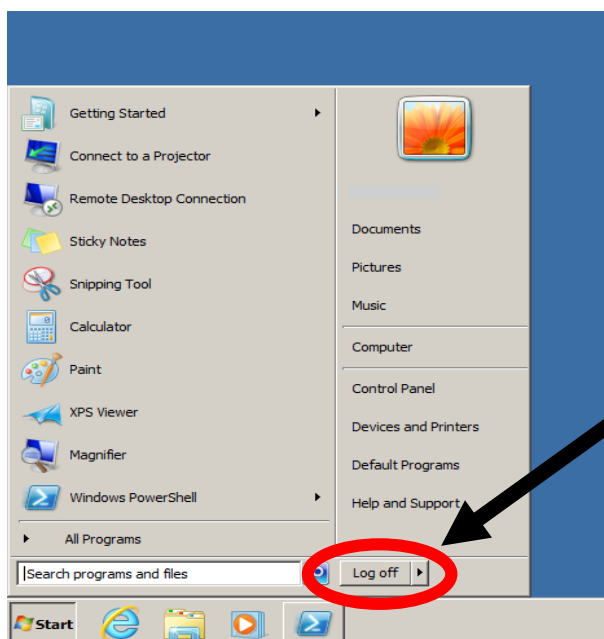
You will also be able to use your local printer & drives.



Note: There maybe a slight delay in the remote computer launching, once launched you'll be able to work on all your work documents & applications. Please report any problems to the IT department.

To correctly Log off the TMCS remote access system.

To correctly end the TMCS remote access session you **MUST** Log off.



When you finish working, you **MUST** Log off.

Do **NOT** close the remote computer any other way.

Do **NOT** use any other method to end the remote access session as this may leave your session open to unauthorised access.